

# Memorandum

: All Commissioners

Date : February 20, 1969

From : Commission on Peace Officer Standards and Training

Subject: COMMISSION MEETING  
Los Angeles Police Department  
Parker Center, 150 No. Los Angeles St.  
Executive Conference Room, No. 618  
February 25 from approximately 1 to 4 p.m.  
- to resume -  
Press Conference Room, No. 516  
February 26 from approximately 9:30 to noon

## AGENDA

1. Call to order
2. Introduction of Guests
3. Approval of Minutes of December 19, 1968, Meeting
4. Approval of Regulations
5. Appointment of P.O.S.T. Advisory Committee
6. California Council on Criminal Justice Progress Report
7. Certification of Courses
8. Suggestions for Expediting Course Approval
9. Financial Report and Headquarters Report
  - a. Personnel Standards
  - b. Education and Training
  - c. Administrative Counseling

February 20, 1969

10. Legislation
11. Certification Program
  - a. Report of Commissioner Clark's Committee
12. Miscellaneous
  - a. Endorsement of N.C.C.J. Police-Community Relations  
National Institute
13. Date and Place of Next Meeting
14. Adjournment

*Gene S. Muehleisen*  
GENE S. MUEHLEISEN  
Executive Officer

# COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

## MINUTES

February 25 - 26, 1969  
Los Angeles, California

The meeting was called to order at 11:00 a.m. by Chairman Thomas Reddin.  
A quorum was present.

### Present:

THOMAS REDDIN	- Chairman
JOHN FABBRI	- Commissioner
O. J. HAWKINS	- Representing the Attorney General
T. M. HEGGLAND	- Commissioner
DAN KELSAY	- Commissioner
ARTHUR R. MC KENZIE	- Commissioner
ROBERT S. SEARES	- Commissioner
EARL R. STRATHMAN	- Commissioner

### Also Present:

GENE S. MUEHLEISEN	- Executive Officer
GEORGE H. PUDDY	- Assistant Executive Officer
CARL R. BALL	- Senior Consultant
JAMES L. CLINE	- Consultant
Imogene Kauffman	- Stenographer

### Absent:

LYALL C. CASH	- Commissioner
BERNARD J. CLARK	- Commissioner

### Visitors:

Melvin Le Baron	- Director of Center for Training and Career Development, Police Management Institute, U.S.C.
Bert Seymour	- Chief Deputy, Ventura County Sheriff's Department
Paul M. Wheeler	- Chief of Police, El Centro Police Department
Mal King	- Chief Investigator, Ventura County District Attorney's Office and Member C.D.A.I.A., Committee on Professionalization and Standards.

### APPROVAL OF MINUTES

MOTION by Commissioner Kelsay, seconded by Mr. Hawkins, carried unanimously that the minutes of the last meeting be approved as mailed.

### APPROVAL OF REGULATIONS

Following a detailed discussion, paragraph by paragraph, of the proposed changes in the Regulations, and as a result of numerous motions, the Regulations and Specifications as amended were adopted as set forth in Attachment A. (A detailed transcript of each motion is on file in the commission office.)

MOTION by Commissioner Kelsay, seconded by Commissioner Fabbri, carried unanimously that the Regulations and Specifications be adopted as revised, to become effective May 1, 1969.

### APPOINTMENT OF P.O.S.T. ADVISORY COMMITTEE

In compliance with the action approved at the commission meeting on September 13, 1968, that "There be developed a California Community-Relations Leadership Training Program", and that "The Commission appoint a committee for the purpose of assisting the Commission in developing and implementing programs to raise the level of competency of local law enforcement", it was recommended that the Chairman appoint a committee consisting of members of the following associations and groups:

- California Peace Officers' Association
- California Police Chiefs' Association
- California Sheriffs' Association
- Chairman of Police Science Program from a community college
- Coordinator or Chairman of a Department of Police Science, Police Administration, Criminology, or Law Enforcement at a four-year college or university
- A representative of the Board of Governors of the California Community Colleges
- One or more persons without any direct connection to law enforcement, police education, or public service

MOTION by Commissioner Kelsay, seconded by Commissioner Heggland, carried unanimously that the appointment of the P.O.S.T. Advisory Committee on Community Leadership Programs be referred to the Chairman for action.

### CALIFORNIA COUNCIL ON CRIMINAL JUSTICE - PROGRESS REPORT

The Executive Officer reported that the California Council on Criminal Justice has been designated by the Governor as the state agency to handle Law

Enforcement Assistance Grants, and the State has been divided into eleven major regions for local planning purposes. It was further reported that P.O.S.T. has a prominent role in this important anti-crime program. The Executive Officer is a member of the Council, and also chairman of the Police Services Task Force. Carl Ball is a member of the Education and Training Task Force, and Edward Toothman is a member of the Police Services Task Force. In the counseling area, P.O.S.T. is envisioned as helping to implement some of the innovative programs that the Council intends to finance, whenever they come under the broad purview of the Commission's objectives. The Executive Officer spends from two to four working days per month attending C.C.C.J. Council and Task Force meetings.

Commissioner Fabbri commented that the law spells out P.O.S.T.'s representation on the Council, and our involvement is a necessity if the overall results are to be achieved. He further stated a very fine job is being done by the Council, and over 1,000 local people throughout the State are now involved.

The Executive Officer advised that Commissioner Fabbri served as a principal consultant with the Law Enforcement Assistance Administration to assist the nation's Councils on Criminal Justice in developing plans to fulfill L.E.A.A. requirements. Commissioner Clark also was a special consultant active in the project. Commissioner Fabbri and Mr. O. J. Hawkins have been named to the California Crime Technological Research Foundation.

#### CERTIFICATION OF COURSES

Mr. Carl Ball described each course for which certification was requested and explained the staff recommendation for each course. Mr. Melvin Le Baron, Director of the Center for Training and Career Development, University of Southern California, assisted Mr. Ball with descriptive booklets on the courses presented by U.S.C.

##### Middle Management Course

Police Management Institute, University of Southern California

This course was certified in 1968 as a Technical Course; however, since the expansion to 102 hours, the revised course meets all requirements of a Middle Management Course. Format will consist of a one-and-one-half days retreat followed by 11 one-day sessions. Course fee will be \$275, and enrollment will be restricted to a maximum of 20 middle-management personnel from city police or county sheriff's departments. Four units of credit will be granted. The staff recommended that the Police Management Institute be recertified as a Middle Management Course.

MOTION by Commissioner Fabbri, seconded by Mr. Hawkins, carried unanimously that the certification of the U.S.C. Police Management Institute as a Technical Course be revoked and that the course be recertified as a Middle Management Course.

### Executive Development Seminars

#### University of Southern California

U.S.C. has developed a series of Executive Development Seminars, each to be limited to 20 department heads and assistant department heads from city police and county sheriff's departments. They will be presented throughout the year in a series of three-day seminars with a fee of \$175 each, with a minimum of 24 classroom hours. No college credits will be granted. The primary objective of each seminar will be to keep law enforcement managers abreast of recent behavioral research findings in the field of organizational development, and to sharpen administrative skills. The staff recommended certification.

MOTION by Commissioner Strathman, seconded by Commissioner Kelsay, carried unanimously that the University of Southern California Executive Development Seminars be certified.

### Advanced Officer Courses

#### Fullerton Junior College

This course will begin in the fall of 1969. It will consist of 60 hours, and will be presented in eight days. Following the pilot presentation, the course will be repeated to meet local demands. Three units of credit will be granted. Mr. Ball described the course as being divided into eight major blocks covering the needs of local police agencies in the Fullerton Junior College District as determined by a very detailed survey conducted by Police Science Coordinator N. F. Iannone. The staff recommended certification.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously that the Advanced Officer Courses at Fullerton Junior College be certified.

#### Long Beach City College

This two-week, 80-hour course was developed with the cooperation of the Long Beach Police Department. The college believes that demand for this course will support 10 offerings per year. Enrollment is restricted to employed peace officers. A maximum enrollment of 20 has been established. Two units of college credit are granted. The course content is divided into 13 major areas, and methods of instruction will include lecture, discussion, panel discussions and conferences. Certification was recommended by the staff.

MOTION by Commissioner Kelsay, seconded by Commissioner Fabbri, carried unanimously for certification.

Sunnyvale Department of Public Safety

This 40-hour course, to be presented 2 - 3 times per year, will begin approximately July 1, 1969. Major subject titles are very broad, and will remain the same from year to year with the contents amended to meet current needs. The course is open to all police agencies in the area with approximately 30 students per class. Methods of instruction will include lectures and seminars by staff instructors and guest lecturers, using video tapes, demonstrations and displays. The staff recommended certification.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously that the course be certified under condition that the Commission be presented with an evaluation of the course after the first year's presentation.

Ventura County Sheriff's Academy

The Ventura County Sheriff's Academy developed a 21-hour course to be presented annually. The 21 hours of instruction are presented on three consecutive days. The first course was presented in January, 1969. Major subjects covered in the course are Orientation and Goals of the Department; Community Relations; and Court Demeanor and Testimony.

Chief Deputy Bert Seymour of the Sheriff's Department explained this course was available to other police agencies in the Ventura area. The last class consisted of 54 students, was very productive, and the P.O.S.T. requirements were met.

MOTION by Commissioner Kelsay, seconded by Commissioner Fabbri, carried unanimously, that this course be certified, retroactive to cover the course presented in January, 1969, with the stipulation that future classes be kept to a smaller number of participants.

Technical and Special Courses

Police Marksmanship Instructors Institute  
California State College at Los Angeles

This course is presented by California State College at Los Angeles in cooperation with the Pasadena Police Department and the National Rifle Association, and is of one-week (42 hours) duration. The course is

designed to train marksmanship instructors for law enforcement agencies, and is presented at the Pasadena Civil Defense Training Center, site of the Pasadena Police Academy. Excellent classroom facilities are available. All training materials are covered by the enrollment fee of \$50 except individual handguns. A definite need in California is met by this training for firearms instructors, and certification as a Technical Course was recommended.

MOTION by Commissioner Seares, seconded by Commissioner Kelsay, carried unanimously that this course be certified as a Technical and Special Course.

Advanced Narcotics and Drugs Investigation, Napa College

This course is presented in a block of two semester-length presentations - Narcotics and Drugs, and Advanced Narcotics and Drugs, consisting of 54 hours each, totalling 108 hours and 6 units for the block. The two semesters are taught by two Senior Narcotics Agents of the State Bureau of Narcotic Enforcement. Enrollment in the second half is restricted to full-time peace officers. Certification of these two semester courses as a single technical course was recommended.

MOTION by Commissioner Seares, seconded by Commissioner Fabbri, carried unanimously for certification.

Scientific Investigation and Crime Scene Technique  
Fullerton Junior College

This course is presented as a block of two, semester-length presentations beginning each fall. Combined they total 108 hours for which six semester units are granted. This course was developed at the request of police chiefs in the Fullerton Junior College district in order to develop field evidence technicians for departments. The two semesters are taught by a qualified criminalist of the Orange County Sheriff's Department. Certification of these two semester-length presentations as a single technical course was recommended.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously for certification.

Hot Summer Seminar (Community - Police Relations)  
University of Southern California

This is a community relations course for department heads and city managers. Conducted on an annual basis, it is of 48-hour duration, beginning with a 2-day retreat and followed by 8 weekly half-day sessions. The cost is \$250, and participation is restricted to law enforcement officials, city managers,



and community agency representatives, not to exceed a total of 20. The course has been very highly recommended by past participants who were contacted by the staff, and is particularly good for small agencies. Two units of credit are granted, and the staff recommended that the course be certified.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously that this course be certified. It was stipulated that the staff determine its value by such methods as may be deemed appropriate.

Human Development Clinic for Police Organizations  
University of Southern California

This course is a clinic of 24-hours duration to be put on within the law enforcement agency. The clinic involves class discussions, role playing, and methods workshop. There must be at least 10 and no more than 15 participants. It provides a three-day training experience aimed at equipping an individual supervisor with the tools, insights and techniques to train and develop others. Cost is \$1,000 per clinic and includes all materials. Professor Le Baron explained that this clinic is presented only within the department of a contracting police agency. The students work in a real situation with the concept objective of team building and developing a team unit in the department. Staff recommended certification.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously that the Human Development Clinic be certified. It was stipulated that the staff determine its value by such methods as may be deemed appropriate.

Weaponless Defense and Baton Instructors Institute  
California State College at Los Angeles

The purpose of this course is to instruct police training officers in how to teach weaponless defense and use of baton. The course was developed and is taught by Robert Koga of the Los Angeles Police Department, author of two textbooks on defensive tactics and baton techniques. Enrollment is restricted to 24 peace officers who have completed basic training in defensive tactics and who are instructors within their departments. This is a 49-hour course to be presented on 7 consecutive Saturdays in June and July, 1969, and annually thereafter. It consists of a combination lecture, demonstration and application, with end-of-course examinations. Course cost is \$125, which includes textbooks. It was recommended by the staff that this course be certified.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously that this course be certified as a Technical and Special Course with the stipulation that there be a follow-up evaluation of the course by the staff.

Community-Police Relations Courses  
Presented by the following colleges:

Mt. San Antonio College  
Rio Hondo Junior College  
Moorpark College  
Compton College  
East Los Angeles College  
DeAnza College  
Napa College  
San Joaquin Delta College  
Yuba College  
Fullerton Junior College

These courses are all presented as semester-length college courses and meet the requirements of P.O.S.T. They are all excellent courses presented by credentialed and competent instructors. They are all 54 hours (3 units), with the exception of the course at Fullerton Junior College, which is 36 hours (2 units). The staff recommended certification of each of these courses as a Technical Course. Commissioner Seares requested that the staff encourage Fullerton Junior College to increase their course to 54 hours.

MOTION by Commissioner Fabbri, seconded by Commissioner Heggland, carried unanimously that these Community-Police Relations courses be certified as Technical Courses.

## REIMBURSEMENT FOR OFF-DUTY OFFICERS

Commissioner Kelsay inquired as to whether or not the Commission reimbursed jurisdictions when officers attend on off-duty status.

The Executive Officer replied that officers undergoing training fall into several categories:

1. Some departments pay their officers overtime;
2. Others always assign officers on on-duty status.
3. Others provide annual education incentive pay which compensates officers for off-duty training and education;
4. Some departments split the overtime pay - the department pays for one-half the training overtime and the officer contributes the other half.
5. Some departments give compensating time off in lieu of overtime training.

The Executive Officer further stated that several years ago (1960) an informal opinion of the Attorney General stated that:

- a. There is nothing in the Regulations that limits reimbursements where training is taken in off-duty status.
- b. That a court decision (1960) indicated that an officer is such during 24 hours of each day and, if this is firm law, could therefore be legally ordered to take training at the direction of his superiors in order to retain his position.

Commissioner Kelsay stated that it was unfair to require an officer to attend training sessions on his off-duty time when a city or county is reimbursed for the time. He further stated that he would not be a part of approving this type of claim. Various Commissioners agreed that the intent of the P. O. S. T. program was to reimburse on a matching-fund basis, and in cases when they were not "out of pocket" for salaries, it would seem to be illegal or immoral to reimburse under those circumstances.

The Chairman directed that the question be placed on the next agenda, and that in the interim the staff provide more specific information upon which a commission policy or regulation could be developed.

### SUGGESTIONS FOR EXPEDITING COURSE APPROVAL

The staff suggested that the heavy load of courses to be approved by the Commission might be better serviced if a three-man commission committee was appointed to tentatively approve courses on an emergency basis. It was further suggested that the committee only approve those courses which appear to be of a routine nature, that is, courses with which the Commission has had some experience and has approved in the past. Many of the courses in question are in the advanced course category, and in some cases the waiting period between commission meetings causes a hardship with local course planners.

Controversial courses, or courses in which there was not unanimous agreement among the committee members, would be put on calendar for discussion and action at a regular commission meeting. Those courses given tentative approval by the committee would also be formally acted upon at the following commission meeting.

It was agreed, among Commissioners present, that the routine approvals over which the committee could grant tentative approval could be handled by mail with a follow-up inquiry from the staff by telephone to each member of the committee. It was emphasized that whenever there was a doubt in the mind of a member of the committee as to the legitimacy of the course, it would be held over until the next regular commission meeting.

MOTION by Mr. Hawkins, seconded by Commissioner Fabbri, carried unanimously that a committee be established for the purpose of expediting approval of P. O. S. T. courses.

### FINANCIAL AND HEADQUARTERS REPORT

Mr. Puddy reported on the financial status of the Commission as of January 31, 1969, Attachment B.

Funds accruing in the Peace Officer Training Fund as a result of traffic fine assessments have been slow in being reported to the Controller. As of February 1, collections had been received from only four small counties amounting to less than \$7,000. One of the reasons for the delay in the reporting has been determined to be that the Controller has requested county treasurers to divide the traffic fine assessments on a ratio of 3 to 1, or 75% Driver Training Fund, 25% Peace Officer Training Fund. The necessity for making the division at the county level was based on the fact many jurisdictions were combining traffic and criminal fines in the Peace Officer Training Fund with other moneys assigned to the Driver Training Fund. This made it impossible for the Controller to separate the amounts of traffic fines due the Peace Officer Training Fund and the Driver Training Fund, as required by law. It was expected that some additional months would pass before collections would become normal for the Fund.

Mr. Puddy estimated that the balance of the Fund (just under 2 million dollars) as of January 31, insured that adequate funds would be available to reimburse

cities and counties for training at the higher rates proposed and adopted as a result of the Commission's action on February 25 and 26, 1969.

#### Staff Personnel

The State Personnel Board created the position of Consultant, Commission on Peace Officer Standards and Training, on January 9, 1969. At the present time five position spaces exist in the table of organization of the commission staff in this category. One position is filled by a temporary appointment of Mr. James Cline, who is working with Education and Training; a second position will be filled on March 25, 1969, by Mr. Bradley Koch, Director of Public Safety, City of Rohnert Park. Mr. Koch will work with Mr. Toothman in the Administrative Counseling Section. The written examination for the position of consultant is scheduled for April 19, 1969, with the final filing date March 28, 1969. The 1969-70 Budget calls for three additional consultant positions which have been approved by the Department of Finance in the Governor's Budget. If the Legislature approves the addition of these positions, they would become effective July 1, 1969. At the present time, there are three vacant clerical positions that will be filled as soon as working space is available. One additional clerical position has been requested to become effective July 1, 1969.

#### New Office Space

The headquarters of the Commission will be located in the new state office building No. 8, located at 714 P Street, Room 1506. After considerable negotiation with the Division of Architecture, an area of approximately 4,100 square feet of floor space has been allocated and is presently in the process of being finished for occupancy during the later part of May, 1969.

#### Staff Salary Subcommittee

After some discussion on the work of the subcommittee on staff salaries, the Chairman directed that the subcommittee, consisting of Commissioners Strathman and Kelsay, and Chairman Reddin, continue in their efforts to effect an increase in the salary level of the Executive Officer. The Department of Finance authorized only a one-step, or 5% increase which became effective on January 1, 1969. As a result of this limited increase, it was not possible to set the salary level of the Assistant Executive Officer, C.E.A., any higher than two steps above the level of the position of senior consultant. Staff members of the State Personnel Board indicated that a higher recommendation would have been made by the Board for the Assistant Executive Officer had the salary level of the Executive Officer been at a higher level.

MOTION by Mr. Hawkins, seconded by Commissioner Fabbri, carried unanimously that the subcommittee on staff salaries continue their efforts to effect a salary increase for the Executive Officer.

### Agency Compliance Inspections

Agency compliance inspections continue to be relatively few because of the limited staff available to carry out this function. The senior consultant in charge of this section has been required to devote a great deal of time to the certificate program. It is planned that he will be freed of this duty as soon as additional clerical staff is employed to do the evaluations necessary in the approval of certificate applications. The employment of a decision-making senior clerk will permit Mr. Sherrill to devote his full attention to the field of compliance inspections in personnel standards. Based on the limited number of inspections, the staff has reported that the employment standards have been met by a higher percent of jurisdictions than were previously reported.

### Report on Administrative Counseling Section

In the absence of Mr. Toothman, the Executive Officer reported that the Director of Parks and Recreation, Mr. William M. Mott, has expressed a great deal of satisfaction with the work completed by the section on a survey, the report of which is entitled "Crime Control in the California State Parks." A copy of this report has been mailed to each Commissioner. The Executive Officer further reported that the survey of the Brawley Police Department is almost completed, and a preliminary survey conducted for the Pacifica Police Department is also near completion and will be reported to that agency soon. Preliminary surveys are pending for the San Marino, Cypress, and Ontario Police Departments and for the Humboldt County Sheriff's Department.

### NEW LEGISLATION

Mr. Puddy reported that Senate Bill 171 (Carrell) has been introduced which proposes to establish the "Standards and Training of Animal Control Enforcement Officer" Act. The effect of this legislation would deprive the Peace Officer Standards and Training Fund of some \$50,000 it now receives as a result of prosecutions for violation of animal control laws in major cities throughout the State.

### CERTIFICATION PROGRAM

Due to the flood crisis being experienced in southern California, Commissioner Clark was unable to attend the commission meeting as he was the coordinator of the Flood Disaster Committee of Riverside County. It was decided that a meeting of the committee on certificates, Commissioners Clark, Fabbri and Cash, be scheduled as soon as possible, and the next commission meeting be held earlier than usual to resolve the certification problems.

ENDORSEMENT OF NATIONAL CONFERENCE OF CHRISTIANS AND JEWS  
POLICE-COMMUNITY RELATIONS NATIONAL INSTITUTE

The Executive Officer read a request from the National Conference of Christians and Jews asking that the Commission endorse or co-sponsor a police-community relations national institute being held in Los Angeles on June 8-13, 1969. It was pointed out that the Commission did not have any part in planning the course or approving instructors, and while there was no reason to doubt that the institute would be worthy of endorsement, it appeared to be a matter of establishing commission policy in endorsements of this kind. It was further pointed out that the Assistant Executive Officer would serve on one of the panels at the institute unless the Commission desired that we not become involved.

Commissioner Fabbri stated that the N. C. C. J. had an excellent reputation in sponsoring police-community relations programs; however, at a recent program in northern California a militant, using four-letter words, had harangued the audience, which consisted of a sizeable number of male and female high school students, much to the embarrassment of the audience and sponsors. He further stated that he felt, as a matter of policy, we should not endorse anything of this nature unless we had a part in the planning and were acquainted with the speakers and panelists. Commissioner Seares agreed with Commissioner Fabbri and suggested that as commission policy we should not endorse any program and speakers, unless we take part in the planning phase of the program.

MOTION by Commissioner Kelsay, seconded by Commissioner Seares that this decision be tabled until the next meeting.

LOREN BROWN REQUEST

Loren L. Brown, Chief Deputy Sheriff, San Joaquin County, presented a written request to the Commission that he be permitted the privilege to exercise the "Seniority Clause Rule" under those conditions which the Commission permitted prior to July 1, 1966, to permit him to be eligible for a P.O.S.T. Advanced Certificate. It was directed by Vice-Chairman Strathman that a decision on this request be tabled until after the meeting of the certification committee.

REQUEST FOR VISUAL ACUITY WAIVER

Paul M. Wheeler, Chief of Police of El Centro, had previously requested a waiver of visual acuity requirements set forth in Specification 2 of the Regulations, for a policewoman candidate who had been employed by the department as stenographer - matron for approximately six years. After Chief Wheeler made a verbal presentation to the Commission, and after some discussion, it was considered that the candidate was a lateral entrant and, as such, was eligible to be employed under the more liberal visual acuity provision recently approved by the Commission. In view of the fact that most of this employee's

time would be spent dealing in technical matters wherein a policewoman's services are required, it was concluded that a waiver could be granted.

MOTION by Commissioner McKenzie, seconded by Commissioner Kelsay, carried unanimously that a special waiver under the provision of Section 1003 be granted to the City of El Centro to permit them to employ Ruth Covington as a policewoman.

The Commission concluded this matter in general agreement that future cases wherein requests are made for waiver of physical specifications be treated formally on an individual basis as this case had been handled.

TESTIMONY SUBMITTED BY MAL KING, CALIFORNIA DISTRICT ATTORNEY  
INVESTIGATORS' ASSOCIATION

Mr. Mal King, Chief Investigator for the Ventura County District Attorney's office and member, California District Attorney Investigators' Association's Committee on Professionalization and Standards, presented the following request to the Commission:

1. That a category be established providing for the certification of investigators based on minimum standards to be established by the Peace Officer Standards and Training Commission and staff with the assistance of the California District Attorneys' Association and the California District Attorney Investigators' Association.
2. That the Commission allow district attorney investigators to apply for a regular P.O.S.T. certificate if their training, experience and length of service with police departments and/or sheriff's offices meet the present requirements for certificates.

It was directed by Chairman Reddin that a decision on this request be tabled until the next meeting of the Commission, following the meeting of the certification committee.

DATE AND LOCATION OF NEXT MEETING

The Commission set the date of the next meeting for April 11, 1969, in Sacramento. Further particulars will be arranged and transmitted to the Commission at a later date.



ADJOURNMENT

The meeting was adjourned at 12:00 noon.

Respectfully submitted,

*Gene S. Muehleisen*  
GENE S. MUEHLEISEN  
Executive Officer

Ronald Reagan  
GOVERNOR

STATE OF CALIFORNIA  
Department of Justice

THOMAS C. LYNCH  
ATTORNEY GENERAL



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

ROOM 700 FORUM BUILDING  
SACRAMENTO 14, CALIFORNIA

FINANCIAL REPORT  
PEACE OFFICER TRAINING FUND  
January 31, 1969

REVENUE:

Balance P.O.T.F., 12-31-69	\$1,575,821.00
Revenue January, 1969	<u>375,709.00</u>
Total	\$1,951,530.00
Less Administrative Expenditures January, 1969	<u>22,931.00</u>
Balance as of 1-31-69	\$1,928,599.00

SOURCE OF REVENUE:

Assessments on:

Criminal Fines 1968-69	\$1,452,226.00
Traffic Fines 1968-69 11-13-68 to 1-31-69	<u>6,392.00</u>
Total 1968-69	\$1,458,618.00

REIMBURSEMENT ENCUMBRANCE:

	<u>No. Officers</u>	<u>Total</u>	<u>Average</u>
Basic Course	1,784	\$819,183.00	\$ 460.00
Supervisory	354	71,027.00	201.00
Middle Management	42	14,552.00	323.00
Advanced Officer	53	5,400.00	102.00
Technical-Special			
D.C.I.	13	16,960.00	1,305.00
P.M.I.	<u>17</u>	<u>3,691.00</u>	<u>217.00</u>
Total	2,263	\$930,812.00	

Additional reimbursement for Basic Course under new rule of 50% up to 400 hours	\$555,378.00
---	--------------

Attachment "B"